

# *Town of Grand Bay-Westfield*

*(Incorporated 1<sup>st</sup> January, 1998)*

## Planning Advisory Committee

### Minutes

Monday, November 6, 2017

#### 1. CALL TO ORDER

The Town of Grand Bay-Westfield Planning Advisory Committee met for a regular meeting on Monday, November 6, 2017 at 8:00 p.m., with Works Commissioner, Bruce Gault, calling for nomination for Acting Chair, due to the absence of Chair, Chyann Kirby and Vice-Chair, Ralph Stevens.

“...moved by Ron Daigle to nominate Cllr. Bev Day to preside over the meeting as Acting Chair...”

Seconded by Jim Burke. Carried.

#### 2. RECORD OF ATTENDANCE

Members present were Cllr. Bev Day, Ron Daigle, Jim Burke, Alex Calvin, and Theresa Gordon.

Members absent were Chyann Kirby and Ralph Stevens.

“...moved by Theresa Gordon to excuse Chyann Kirby and Ralph Stevens with cause...”

Seconded by Jim Burke. Carried.

#### 3. PLANNING ADVISORY COMMITTEE MEETING MINUTES OF OCTOBER 2, 2017

“...moved by Ron Daigle to accept as presented the Planning Advisory Committee Meeting Minutes of October 2, 2017...”

Seconded by Theresa Gordon. Carried.

4. REGULAR COUNCIL MINUTES OF SEPTEMBER 25, 2017 AND OCTOBER 10, 2017

“...moved by Alex Calvin to receive and file the Regular Council Minutes of September 25, 2017 and October 10, 2017....”

Seconded by Theresa Gordon. Carried.

5. DECLARATION OF CONFLICT OF INTEREST

None.

6. REMARKS FROM THE CHAIR

No remarks.

7. ITEM TABLED OCTOBER 2, 2017  
RE: TOWN MANAGER’S MEMO DATED SEPTEMBER 13, 2017  
RE: 2018 BUDGET REQUEST

“...moved by Theresa Gordon that the Planning Advisory Committee submit the following budget figure of \$9,000.00 for expenses of the Committee for the year 2018....”

	\$
Maximum Honorarium for PAC Members	4,200.00
Maximum Honorarium for PAC Secretary	3,360.00
Consultants, Legal Advice, Contingency	900.00
Supplies and Expenses	<u>540.00</u>
TOTAL	9,000.00

Seconded by Alex Calvin. Carried.

8. APPLICATION FOR VARIANCE (FRONT YARD SETBACK)  
RE: JEREMY HARQUAIL – 50 SUNNYSIDE DRIVE  
(A) DEVELOPMENT OFFICER’S REPORT DATED NOVEMBER 2,2017

Applicant, Jeremy Harquail, was present and addressed the Committee as follows:

- His Application is for the construction of a detached garage (24' x 24');
- he plans on entering the accessory building from the left side, thereby requiring an 8 ft. setback;
- the building will be used to park his car and for storage;
- he is aware that this is a large Variance request.

Acting Chair, Cllr. Bev Day, advised Mr. Harquail that the Planning Advisory cannot grant 100% Variances and asked if he would change his initial Variance Request to not more than 10%.

Mr. Harquail agreed that he could start construction of the building 10 ft. back to be in line with the house.

There was no one present speaking in favor of or against this Application.

Cllr. Bev Day then read aloud the following revised draft resolution for the Committee's consideration.

**"...move that the Planning Advisory Committee change the Application for a requested Variance to 5.3 m to match the house, to reduce the front yard setback from Latour Street from 7.5 m to 5.3 m, for the construction of an accessory building (detached garage) to be located at 50 Sunnyside Drive, PID No. 458844...."**

**Motion moved by Jim Burke and Seconded by Theresa Gordon. Carried.**

9. ADJOURNMENT

**"...moved by Jim Burke and seconded by Alex Calvin to adjourn...."** at 8:11 p.m.

Respectfully submitted,

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Cllr. Bev Cay  
Acting PAC Chair

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Laylia Nice,  
PAC Secretary